

Memo

To: Chevy Chase Village Board of Managers
From: Melissa Wiak, Community Liaison/Administrative Assistant
CC: Shana R. Davis-Cook, Village Manager
Date: January 5, 2015
Re: Village Hall Use for December 2014

Below is a chart that reflects the type and frequency of events held in the Village Hall for the month of December 2014.

| Type of Event | Number of Uses | Total Net Revenue |
|---|----------------|-------------------|
| Rentals (Private Events) | 0 | \$0.00 |
| Community Use — Board of Managers Monthly Meeting; Holiday Party | 2 | \$0.00 |
| Fee Waiver Use/Public Use — Chevy Chase @ Home's Meet and Mingle Holiday Party; Section 5 Monthly Council Meeting; Chevy Chase Garden Club | 3 | \$0.00 |